



Any report. Any way. Right Now.™

Online Training

The Foundation: 4 Hour Web Training

Foundation training is effective in teaching fundamentals of Jet Reports and giving you the confidence to begin creating your own reports immediately. Learn how to use the basic capabilities of Jet Reports in a convenient 4-hour web training session. Recommended 1-6 attendees.

What is included:

- Supplementary materials to refer back to after the training.
- Answers to all exercises completed during the training.
- The basics to create reports on your own.

Customized Web Training

Custom web training for a group at your organization can also be developed. These can be used to cover advanced training, assistance in creating a specific report for your company, or additional consulting as requested by you. Recommended 1-6 attendees.

What is included:

- Supplementary materials to refer back to after the training.
- Answers to all exercises completed during the training.

Web training bundles available

Includes both the 4-hour Foundation Training along with a follow-up 4-hour Customized Training.

Jet Reports Microsoft Excel Training Online

This 3-hour online training is designed to teach the terminology and functionality of Microsoft Excel in relation to Jet Reports.

What is included:

- Supplementary materials to refer back to after the training.
- Answers to all the exercises completed during the training.
- This training helps you to use Excel not only with Jet Reports but also in daily activities.

Hands-On Classroom Training

Jet Reports 3-day Training Course

This 3-day course is broken up into easy-to-follow modules that guide you through the process of creating reports step by step and you will walk away with at least one deliverable report.

Jet Reports classroom training is available at our training facilities in Portland or at Microsoft's Manhattan offices or can be arranged on-site at your workplace. Travel & accommodations not included.

What is included:

- 120 page training manual including all exercises.
- Most people create 2-3 reports during the report workshop on the third day.
- Solidifies your knowledge of Jet Reports and report design.

Jet Reports Training Locations

New York City Classes are held at Microsoft's Manhattan Offices, 1290 Avenue of Americas, Sixth Floor, New York City, New York.

Portland Classes are held at Jet Reports headquarters, 10450 SW Nimbus Ave, Suite B, Portland, Oregon.

On-site Training

Need more than one person trained? Let Jet Reports come to you! One of our specially trained Report Analysts will come to your location and teach you what you want to know.

Other Services

Custom Report Writing Services

We offer a wide range of customizable options to help you get the most out of Jet Reports. Don't have time to write your reports? Let a professional Jet Reports Analyst write them for you. We offer customizable Service Hours that can be used for report writing or one-on-one custom training.

Jet Reports

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